



# Stakeholder linked to Time

Based on best practice Enterprise Modelling & Architecture principles

## Table of Contents

|   |          |
|---|----------|
| Stakeholder linked to Time .....                            | 1        |
| Introduction.....   | 3        |
| Stakeholder linked to Time .....                            | 3        |
| <b>How to use Stakeholder linked to Time .....</b>          | <b>3</b> |
| Guidelines for Leading Practice Subscription.....           | 6        |
| <b>Ownership and Use of the Services .....</b>              | <b>6</b> |
| <b>Usage Guidelines for LEADing Practice Services .....</b> | <b>6</b> |
| <b>Access to the Services .....</b>                         | <b>7</b> |
| Use of Copyrighted Material.....                            | 7        |

## Introduction

Identifying and documenting stakeholders across organizational boundaries can be a daunting task, but is nevertheless an important step when associating a stakeholder with where they interlink with multiple other components within an organization. In order to capture time related to stakeholders, Stakeholder linked to Time is built as a matrix. The matrix is a representation that shows the relationship of captured information between specific decomposed and/or composed time and stakeholder objects. The core idea of an Stakeholder linked to Time Matrix is that it typically consists of time aspects in a list of columns, and another aspect is a set of stakeholder columns (taken from the map), while the third and final aspect being the cross product between the rows and the columns.

This allows for the Stakeholder linked to Time Matrix to relate (un)familiar objects to familiar objects in the different layers of an enterprise (composition discipline), usually in the form of a diagram, a table or a chart (e.g. rows and columns), thereby outlining direct (and possibly indirect) connection points between different kinds of objects while showing a common pattern of the objects and the relationship between them.

## Stakeholder linked to Time

The Stakeholder linked to Time Matrix provides you with a detailed overview of the cross relationships between time and the stakeholders (each identified with a unique name and ID number) that has been identified through the Stakeholder Map, and then associated with the identified owners, plans, organizational units, organizational areas and/or groups, service areas and/or groups, process areas and/or groups, locations, value and performance expectations, enterprise capabilities, organizational competencies, products, business services as well as business processes.

### How to use Stakeholder linked to Time

Identify, document and relate time to the stakeholders (each identified with a unique name and ID number), owners, plans, organizational units, organizational areas and/or groups, service areas and/or groups, process areas and/or groups, locations, value and performance expectations, enterprise capabilities, organizational competencies, products, business services as well as business processes.

*For example:*

1. Time may specify the beginning, the end and the overall expected time consumption for stakeholders, owners, plans, organizational units, organizational areas and/or groups, service areas and/or groups, process areas and/or groups, locations, value and performance expectations, enterprise capabilities, organizational competencies, products, business services as well as business processes.

- Time may specify the beginning, the end and the overall expected time consumption for any single specific stakeholder, owner, plan, organizational unit, organizational area and/or group, service area and/or group, process area and/or group, location, value and performance expectation, enterprise capability, organizational competency, product, business service as well as business process.

| When   | Stakeholder # | Who                         |                          |                                   |   | How | Where |                     |                           |                    |                    | What     |                                |   |         |                  |
|--------|---------------|-----------------------------|--------------------------|-----------------------------------|---|-----|-------|---------------------|---------------------------|--------------------|--------------------|----------|--------------------------------|---|---------|------------------|
|        |               | Stakeholder (Business Unit) | Stakeholder (Department) | Stakeholder (Operational Manager) | Owner (Business, Service, Process, Application, Data, Platform or Infrastructure) |     | Plan  | Organizational Unit | Organizational Area/Group | Service Area/Group | Process Area/Group | Location | Value/Performance Expectations | Enterprise Capability/Organizational Competency | Product | Business Service |
| Time 1 | #             |                             |                          |                                   |   |     |       |                     |                           |                    |                    |          |                                |   |         |                  |
| Time 2 | #             |                             |                          |                                   |   |     |       |                     |                           |                    |                    |          |                                |   |         |                  |
| Time N | #             |                             |                          |                                   |   |     |       |                     |                           |                    |                    |          |                                |   |         |                  |

Table 1: Stakeholder linked to Time.

Please note that the objects we have listed here are the most typical objects that are commonly used within a Stakeholder linked to Time Matrix, but there may be more (or fewer) relevant objects that are used within your organization. If that is the case, feel free to either add new ones, or remove any objects that are not relevant, or are otherwise unimportant, for this particular matrix.

Also note that the objects might have a different name in your organization, so make sure to adapt the objects of this artefact so that it fits to the taxonomy of your organization.

The objects involved with Stakeholder linked to Time is shown in table 2.












| Objects used within Stakeholder linked to Time                                      |   |   |
|---|---|---|
| Notation  | Notation  | Meta Object Description   |
|    | Role (stakeholders and owners)                        | A part that something or someone has the rights, rules, competencies, and capabilities to perform. A resource and/ or actor may have a number of roles i.e. process role, service role or application role and many actors may be assigned the same role. |
|    | Plan  | The notion of thinking about and organizing the tasks required to achieve a desired output.   |
|    | Organization (organizational units, areas and groups) | An arrangement or formation of resources that has a set of collective goals.  |
|    | Business Service (service areas and/or groups)        | The externally visible [logical] deed or effort performed to satisfy a need or to fulfill a demand that is meaningful to the [business] environment.  |
|    | Business Process (process areas and/or groups)        | A set of structured activities or tasks with logical behaviour that produce a specific service or product.  |
|  | Location  | A point, facility, place or geographic position that may be referred to physically or logically.  |
|  | Expectation (value and performance)                   | The anticipated benefits that are of worth, importance, and significance to a specific stakeholder.   |
|  | Enterprise Capability                                 | An enterprise capability is an abstraction that represents the ability to perform a particular skillset (i.e. organizational competencies, personal competencies, business functions, processes, services, and technology).                               |
|  | Organizational Competency                             | An integrated and holistic set of related knowledge, skills, and abilities related to a specific set of resources (including persons and organizations) that - once combined - enables the enterprise to do something well.                               |
|  | Product   | A result and output generated by the enterprise. It has a combination of tangible and intangible attributes (i.e. features, functions, usage).  |
|  | Time  | A plan, schedule, arrangement or measure for when something should initiate, take place, be completed or the amount of time consumed.   |

Table 2: Objects typically associated with Stakeholder linked to Time.

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